



JOB DESCRIPTION AND STATEMENT OF DUTIES

JOB TITLE:	Child and Family Caseworker - Restoration
TEAM:	Restoration Unit
LINE MANAGER:	Manager Casework – Child and Family
KEY RELATIONSHIPS:	The Child and Family Caseworker will maintain primary relationships with the Manager Casework Child and Family, Restoration Unit Manager, Regional PSP Manager and all other members of the KARI PSP team, the children, young people, birth families and relevant NSW Community Services child protection teams and external stakeholders.
BASE SALARY:	\$72,000 (Level 1)
TERMS AND CONDITIONS:	Full Time as per contracts, guided by NSW Social, Community, Home Care and Disability Services Industry Award 2010. Note: Level status will be determined in compliance with the set Key Performance Indicators for the position.
PACKAGE BENEFITS:	Superannuation as per Superannuation Guarantee Charge (currently 10%). Option for salary sacrifice paid to any employee debt or bill.

1. JOB PURPOSE

The Child and Family Caseworker is primarily responsible for working with children and young people, birth families and carers within KARI's Restoration program. They will undertake all necessary casework to support restoration case plans.

This is a cross-regional position responsible for achieving best possible outcomes for Aboriginal children, young people and their birth families

2. DUTIES AND RESPONSIBILITIES

- Work intensely with vulnerable birth families to ensure they meet their case plan goals for the successful restoration of their children.
- Facilitate, support and supervise contact between children and young people placed in care and their siblings, birth families and significant others.
- Complete high-level contact visit reports for court.
- Undertake and meet all case management responsibilities in relation to individual children and young people and their birth families.

- Maintain regular, effective and meaningful contact with children and young people, families, carers and key stakeholders.
- Participate in case plan meetings and family led decision-making processes such as Family Group Conferencing (FGC) as required.
- Ensure that case plan goals regularly reviewed and facilitate the attendance of all key stakeholders at relevant meetings and reviews.
- Complete all relevant KARI documents for each family within the given timeframes and all other paperwork relevant to the role.
- Maintain files to the OCG standard for accreditation.
- Participate in the on-call roster that provides out of hours emergency support to children and young people and their birth families.
- Network with appropriate stakeholders to establish relationships and ensure case plan goals are met.
- Attend monthly supervision meetings with your Line Manager and complete the tasks identified at these meetings. Identify personal learning needs and give feedback on the service including the identification of gaps and areas for improvement.
- Attend monthly group clinical supervision to ensure best practice service delivery.
- Attend any KARI meetings as requested by your Line Manager.
- Undertake annual appraisals of staff performance and team planning days.
- Undertake specific tasks allocated by your Line Manager relating to the promotion of the service and the enhancement partnerships between key stakeholders.
- Contribute to the development and maintenance of a positive, supportive and collaborative team environment including the ongoing learning of all team members through the sharing of ideas and feedback from training.
- Advocate for KARI and Aboriginal people, children and young people in the sector and their birth families.
- Other duties as directed.

3. ELIGIBILITY REQUIREMENTS

- Aboriginality.
- Possession of a current NSW Driver's License – minimum P2.
- Ability to work flexible hours as required and to be on call.
- Willingness to undertake a Working with Children Check and National Police Check.
- Commitment to supporting all contracted regions and undertaking regular travel throughout metropolitan Sydney.

4. SELECTION CRITERIA

- Qualifications that may include University or TAFE certification relevant to the position, and/or extensive life skills.
- Demonstrated knowledge and understanding of the issues affecting Aboriginal communities, families and children.
- Demonstrated knowledge and understanding of the impact that Drugs & Alcohol, Mental Health and Domestic Violence has on families.
- Experience working with Aboriginal people or within the Aboriginal community.
- Experience working within a case management model.
- Demonstrated understanding of a strengths-based framework and sound ability to collaborate with vulnerable people.
- Strong verbal communication and interpersonal skills when working with clients who are highly stressed and significantly impacted by trauma
- Demonstrated time management skills.
- Demonstrated high level report writing skills.
- Knowledge and understanding of the Children and Young Person (Care and Protection) Act 1998.
- Good computer skills with knowledge of the Microsoft Office; including Outlook and capacity to navigate the internet for work purposes.
- Ability to respect and work within the values of KARI and commitment to KARI'S policies and procedures.
- Ability to work co-operatively and respectfully with team members, families, foster carers and professionals from various agencies and cultural backgrounds.