

JOB DESCRIPTION AND STATEMENT OF DUTIES

JOB TITLE:	Restoration Caseworker
TEAM:	Restoration Unit
LINE MANAGER:	Manager Casework – Restoration
KEY RELATIONSHIPS:	The Restoration Caseworker will maintain primary relationships with the Manager Casework - Restoration, Restoration Unit Manager, Regional PSP Manager and all other members of the KARI PSP team, the children, young people, birth families and relevant NSW Community Services child protection teams and external stakeholders.
BASE SALARY:	\$82,500 (Level 1)
TERMS AND CONDITIONS:	Full Time as per contracts, guided by NSW Social, Community, Home Care and Disability Services Industry Award 2010. Note: Level status will be determined in compliance with the set Key Performance Indicators for the position.
PACKAGE BENEFITS:	Superannuation as per Superannuation Guarantee Charge (currently 10.5%). Option for salary sacrifice paid to any employee debt or bill.

1. JOB PURPOSE

The Restoration Caseworker is primarily responsible for achieving the best possible outcomes for the Aboriginal children, young people, and birth families referred and case managed by KARI.

This position oversees the intake of children into the program and assesses suitable permanency outcomes. To support recommendations the role will include case management, robust family finding and kinship assessments, service referrals, stakeholder management as well as other interventions supporting best practice.

The role requires collaboration with DCJ, Permanency Coordinators and the courts to ensure plans are in the best interest of all children.

This is a cross-regional position responsible for achieving best possible outcomes for Aboriginal children, young people and their birth families.

2. DUTIES AND RESPONSIBILITIES

- Work intensely with vulnerable birth families to ensure they meet their case plan goals for the successful restoration of their children.
- Maintain regular, effective and meaningful contact with children and young people, families, carers and key stakeholders.
- Undertake and meet all case management responsibilities in relation to individual children and young people and their birth families
- Attend case reviews and meetings as required to ensure effective case management.
- Ensure that case plan goals regularly reviewed and facilitate the attendance of all key stakeholders at relevant meetings and reviews.
- Build collaborative and meaningful relationships with key DCJ staff to support clients.
- Work collaboratively with DCJ to empower birth parents to address the worries in their SOPP and SARA and have their children restored.
- Triage and refer families within KARI's programs, or external services, in-line with achieving their case plan goals.
- Network with appropriate stakeholders to establish relationships and ensure case plan goals are met. Particular focus on the areas of drug and alcohol services, mental health, legal assistance, income support, employment service providers, training and accommodation, family assistance and permanent housing options.
- Build collaborative and meaningful relationships with key DCJ staff to support clients.
- Collaboratively engage and consult with family to identify possible Kinship options to ensure children have the opportunity to remain within family.
- Participate in case plan meetings and family led decision-making processes such as Family Group Conferencing (FGC) as required.
- Assist in completing culturally appropriate Kinship/Rel Kin carer assessments.
- Provide comprehensive family finding and placement reports for court.
- Develop Cultural Care Plans specific for court in consultation with family.
- Facilitate, support and supervise contact between children and young people placed in care and their siblings, birth families and significant others.
- Provide high-level written reports and detailed updates to DCJ for court.
- Complete all relevant KARI documents for each family within the given timeframes and all other paperwork relevant to the role.
- Maintain files to the OCG standard for accreditation.
- Participate in the on-call roster that provides out of hours emergency support to children and young people and their birth families.

- Attend monthly supervision meetings with your Line Manager and complete the tasks identified at these meetings. Identify personal learning needs and give feedback on the service including the identification of gaps and areas for improvement.
- Attend monthly group clinical supervision to ensure best practice service delivery.
- Attend any KARI meetings as requested by your Line Manager.
- Participate annual appraisals of staff performance and team planning days.
- Undertake specific tasks allocated by your Line Manager relating to the promotion of the service and the enhancement partnerships between key stakeholders.
- Contribute to the development and maintenance of a positive, supportive and collaborative team environment including the ongoing learning of all team members through the sharing of ideas and feedback from training.
- Advocate for KARI and Aboriginal people, children and young people in the sector and their birth families.
- Other duties as directed.

3. ELIGIBILITY REQUIREMENTS

- Aboriginality.
- Possession of a current NSW Driver's License – minimum P2.
- Ability to work flexible hours as required and to be on call.
- Willingness to undertake a Working with Children Check and National Police Check.
- Commitment to supporting all contracted regions and undertaking regular travel throughout metropolitan Sydney.

4. SELECTION CRITERIA

- Qualifications which may include University or TAFE certification that is relevant to the position, and/or extensive life skills.
- Knowledge and understanding of the Children and Young Person (Care and Protection) Act 1998.

- Demonstrated knowledge and understanding of the issues affecting Aboriginal communities, families, and children.
- Experience working in, or with, an Aboriginal community.
- Experience working with children, adolescents, families, and communities.
- Demonstrated knowledge and understanding of the affects Drug & Alcohol, Mental Health and Domestic Violence on families
- Knowledge and understanding of issues related to children and young people and their families who have experienced trauma, attachment, and relationship difficulties
- Experience working within a case management model and/or OOHC.
- Demonstrated organisational and time management skills.
- Demonstrated understanding of a strengths-based framework.
- Demonstrated verbal communication and interpersonal skills inclusive of high-level conflict resolution skills.
- Demonstrated high-level report writing skills and ability to present clear information.
- Good computer skills with knowledge of the Microsoft Office; including Outlook and capacity to navigate the internet for work purposes.
- Ability to respect and work within the values of KARI and commitment to KARI'S policies and procedures.
- Ability to work co-operatively and respectfully with team members, families, foster carers and professionals from various agencies and cultural backgrounds.